

## Holy Cross Finance Council Minutes February 13, 2024

**Present:** Fr. Jay, Annette Van Dyke, Alicia Ramirez, Debby Ames, Danae McLoughlin, Joan Schmidt, Jon Kurtenbach **Absent:** Allan Apo  
Meeting commenced at 5:06 pm

### Parish Financials

The council reviewed financial reports from January 2024 for the Church and Outreach.

### Church:

- ❖ Parish checking balance was \$33,000 higher than in December. As of yesterday, our checking account balance was over \$173,000. In order to be compliant with the Archdiocese policy of only keeping 45 days' of expenses in our checking account, (45 days of expenses amounts to around \$80,000.) We plan to transfer money to PRF Savings accounts accordingly: \$32,000 into the Building Fund PRF Savings (surplus after paying \$84,000 towards the loan) and \$50,000 to the Church PRF Savings account. This will give us a cushion for the church ceiling repairs.
- ❖ We are waiting for the Tulalips agreement to hopefully close by June.
- ❖ We have a new volunteer to assist with cleaning our church. Welcome Joyce Matthews!
- ❖ The roof in the church is good. There are no leaks and it's simply an issue with humidity.
- ❖ Current Liabilities accounts should not be kept long term. The New Church account has almost \$10,000 that could be used for the ceiling repair.
- ❖ Offerings for January were 30% below projections. This is most likely due to the large donation expected being given in December. Last year, there was a glitch and we didn't get those funds until January and the budget was based on that.
- ❖ As of Jan. 15, our contract with OSV online giving was canceled, but around \$350 still got through in early January. All online donations are through PushPay going

forward. Donations are automatically posted to parishioners' profiles.

- ❖ We received our 4th rebate for a total of \$18,192 so far. The 2<sup>nd</sup> half of Jail Ministry income was received. This is one reason why our checking account balance is so high. Total income was 28% above projections for December and 11% over projections for the year so far.
- ❖ Parishioners may have received 2 envelope packets for February. There was a miscommunication with the new company and they started in February instead of March. Professional/Tech Services were higher than budgeted due to architectural services provided (to revise our property plans to include Tulalip boundaries).
- ❖ Parish Assessment: The total assessment for the year was paid in November, but you will still see the budgeted amount every month.
- ❖ Net income for the year is at \$144,394.75.

### Outreach:

Checking balance was a couple thousand dollars less than December, but it is still quite high, even if we subtract the \$7,000 held in reserve for the Outreach truck. Net Income was -\$6,750.50. Offerings were above projections for January and 35% above projections for the year so far. Utilities Assistance was twice as high as budget projections. Assistance was provided to 83 families last month, which was twice as many as in December. Food Assistance spending was a lot higher than budgeted for January, due to the stoppage of food sources. We are paying Farmer Frog \$1,000 per month for food. Rent Assistance was provided to one family.

Meeting adjourned at 5:55 pm.

**Next meeting is scheduled for March 12, 2024.**

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## Holy Cross Pastoral Council Minutes February 13, 2024

**Present:** Fr. Jay, Annette Van Dyke, Alicia Ramirez, LeeAnn Balbirona, Brian Doyle, Guy Hazelzet, Vivian & Chito Cancio, Pat Thompson, Jeannette & Jay

Green, Emilia & Angel Herrera, Carmella Barger.

**Absent:** Elodia Gonzalez & Jessica San Luis

The meeting commenced at 6:30 pm.

### **Agenda**

- Opening and Closing Prayer- Pat
- Partners in the Gospel
- Calendar
- Parish and Program Updates

### **Planning & Updates**

**Fr. Jay**—We have a Partners in the Gospel Meeting on March 6 for all staff members. Priest meetings will take place in April and they will be announcing the Priest assignments. The roof in the church is good. There are no leaks and it's simply an issue with humidity. We are expecting for the Tulalips deal to close by June.

- We went over the HCC calendar of monthly events and discussed schedules during Ash Wednesday and mass schedules during lent as well as stations of the cross.
- Palm Sunday & Easter Sunday Masses will be on regular schedule

### **Sacramental Programs & Ministries**

**LeeAnn**—First confessions for the kids went great. For any kids who have not yet received their first confession, Fr. Jay is available on Saturday mornings from 9-10am for confessions. Rite of Election will take place on 2/21/24 at 7pm at Holy Rosary in Edmonds.

**Brian**—Food drive went great. We received a total of \$547 in donations. Next IGA food drive is scheduled for 3/9/24. Schedule for Lenten dinners for Fridays after Stations of the Cross is available at the Parish Hall. The Knights will be meeting with Rita Heid who will train them because they will be taking over Boxes of Joy. Gutters on the Outreach Gazebo right outside of the parish hall will be installed this week. The Knights will be ordering more bibles for this year's Class of 2024 graduates.

**Alicia**—We have a new volunteer to assist with cleaning our church. Welcome Joyce Matthews!

**Jeannette & Jay**—Choir is rehearsing for Lent masses. We now have new choir members at each of the masses.

**Angel & Emilia**—Their RCIA group will be sponsoring one of the Stations of the Cross at the evening mass and they will also be sponsoring a Lenten dinner.

**Pat**—Cookbook is coming along. Contract for the cookbook has to be signed by the parish office. We shared that invoice and all paperwork needs to come to the office and it all needs to be kept on file here because this is a parish project. Any donations for this cookbook need to be recorded by the office as well.

**Vivian & Chito**—Coffee and donuts are going well. They are glad that we no longer have to pick the donuts up at Safeway and they have received good feedback about our new donut vendors.

**Annette**—Financial Update. Parish checking balance was \$33,000 higher than in December. The New Church account has almost \$10,000 that could be used for the ceiling repair. Offerings for January were 30% below projections. As of Jan. 15, our contract with OSV online giving was canceled. . All online donations are through PushPay going forward. Net income for the year is at \$144,394.75.

**Meeting adjourned at 7:30 pm.** Our next meeting is scheduled for March 12, 2024